

ASSOCIATE OF SCIENCE IN BUSINESS ADMINISTRATION (ONLINE)

Department website: <https://www.uwplatt.edu/program/associate-science-business-administration-online> (<https://www.uwplatt.edu/program/associate-science-business-administration-online/>)

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An associate degree from a recognized and respected university helps you break into the professional world and build the skills and foundation to advance into a bachelor's degree program.

ADMISSION GUIDELINES

FIRST-TIME FRESHMAN

We're looking for students who meet these admission requirements:

High school/GED completion: Graduate of a recognized high school and have completed high school coursework required by the University of Wisconsin-Platteville at the time of graduation or have a general equivalency diploma (HSED/GED) with the required scores from the appropriate state Department of Public Instruction or its equivalent.

College preparatory coursework successfully completed¹

Subject	Units
English	4
Mathematics (must include at least one credit of algebra and the equivalent of one credit of geometry)	3
Social Science	3
Natural Science (no labs required)	3
Courses from above academic areas, foreign language, fine arts, computer science, or courses in vocational areas	4

For students under the age of 22, take the American College Test (ACT) or Scholastic Aptitude Test (SAT). The ACT or SAT scores must be received by campus before you will be permitted to register for classes.²

¹ The requirements listed are for the current catalog year. Admission requirements will vary based on the year the applicant graduated from high school. New freshmen are likely to be admitted to UW-Platteville if they complete the 17 college preparatory units and rank in the top 75 percent of their class.

² **NOTE: Temporary Suspension of ACT/SAT Requirements**

As of May 7, 2020 new freshmen applicants are not required to submit a test score for their admission review.

- The temporary suspension is in place for applicants seeking admission **through the 2022-2023 academic year**. The last term that applicants are able to opt out of submitting an ACT/SAT score is spring 2023. If you would like to learn more, please contact admit@uwplatt.edu.
- For students that choose to forgo the use of a test score as a part of their admission review, additional focus will be placed on the high school grade point average and course rigor throughout the high school record.
- For students choosing to include test scores in the admission process, high school students are advised to take the ACT or SAT in the spring of their junior year and have the official results sent to the Office of Admission. Unofficial ACT/SAT scores and high school transcripts are accepted for admission consideration. Official scores and transcripts are required prior to advising/registration.

HSED/GED

Applicants who have not graduated from a recognized high school must provide evidence of satisfactory completion of the requirements for a high school equivalency certificate or a diploma (HSED) from a recognized high school, school system, or state Department of Public Instruction based on a Graduation Equivalency Diploma (GED) examination and other established criteria.

HOME-SCHOOLED STUDENTS

To be considered for admission, home-schooled students must provide official transcripts from school(s) attended, a transcript of courses taken at home and grades signed by the individual providing the education verifying the curriculum, an official ACT or SAT score, and any other information related to the student's education.

Courses taken in the home-school curriculum would be considered for admission purposes only. No credit will be given for university degree requirements unless one of the following applies:

- High school courses are completed through an accredited high school, college, or university.
- The student successfully passes and completes a recognized exam program (i.e., CLEP).

If you do not meet the traditional admission requirements at the time of your graduation from high school, you may be considered for admission on an individual basis.

TRANSFER STUDENTS

Transfer students who apply for admission must have a minimum cumulative GPA of 2.0, plus good standing at the university most recently attended. Applicants must have 12 or more transferable credits from an accredited institution to be considered for admission as a transfer. Applicants with fewer than 12 credits must meet new freshmen admission guidelines.

RE-ENTRY STUDENTS

Students who have attended a UW-Platteville campus as degree-seeking students in the past and wish to take classes again at the same campus may apply as a re-entry student. Re-entry guidelines are the same for all UW-Platteville campuses.

INTERNATIONAL STUDENTS

Demonstrate proficiency in English by taking the Test of English as a Foreign Language (TOEFL® Test) and providing your score to the Office of Professional Program Support. A minimum score of 64 for the internet-based TOEFL is required of all international students whose native language is not English. If you have taken the TOEFL, you must request official evidence be sent from the testing agency directly to the Office of Professional Program Support, indicating the date on which you took the examination and your score.

You may be excused from taking the TOEFL if you have demonstrated competence in English through courses taken at other institutions and have earned grades of B or higher in English composition courses and speech or two English composition courses. As an alternative, you may submit scores from the International English Language Testing System (IELTS). You must have a band-level score of 5.5 or higher.

Sub-score Minimum	TOEFL iBT (internet-based)	IELTS
Reading	15	5.0
Listening	15	5.0
Speaking	17	5.0
Writing	<u>17</u>	<u>5.0</u>
Total Composite Minimum	64	5.5

CURRICULUM

Course	Title	Credits
General Education Requirements: 30-36 credits ¹		
Writing, Speaking, Math, Physical Education and First Year Experience Competencies: Minimum 14 credits		
ENGLISH 1130 or ENGLISH 1040	College Writing I Studio College Writing I	3-4
ENGLISH 1230	College Writing II	3
SPEECH 1010	Oral Communication for Professionals	2
MATH 1830	Elementary Statistics	3
HHP 1000 or HHP 1650	Fitness Assessment and Management Fitness for Life	1-2
HHP 1010-1450	Physical Activity (Online students take HHP 1280)	1
UWPSTUDY 1010	Introduction to College Life	1
Foreign Language: Maximum 4 credits ²		
Humanities; Fine Arts; Historical Perspectives: 9 credits		

Humanities (http://catalog.uwplatt.edu/undergraduate/degree-requirements/general-education-courses/#humanitiestext)	PHLSPHY 2550 recommended for branch campus students; not offered online	3
Fine Arts (http://catalog.uwplatt.edu/undergraduate/degree-requirements/general-education-courses/#fineartstext)	Three-Credit Course	3
History (http://catalog.uwplatt.edu/undergraduate/degree-requirements/general-education-courses/#historicalperspectivestext)	Three-Credit Course	3
Social Sciences: 6 credits		
Social Science (http://catalog.uwplatt.edu/undergraduate/degree-requirements/general-education-courses/#socialsciencetext)	ECONOMIC 2130 recommended	3
Social Science (http://catalog.uwplatt.edu/undergraduate/degree-requirements/general-education-courses/#socialsciencetext)	ECONOMIC 2230 recommended	3
Natural Sciences: 4 credits		
Natural Science (http://catalog.uwplatt.edu/undergraduate/degree-requirements/general-education-courses/#naturalsciencetext)	Must be a lab course	4
International Education/Ethnic Studies/Gender Studies: 3-9 credits		
International Education (http://catalog.uwplatt.edu/undergraduate/degree-requirements/general-education-courses/#internationaleducationtext)	BUSADMIN 1300 recommended	3-9
Ethnic Studies (http://catalog.uwplatt.edu/undergraduate/degree-requirements/general-education-courses/#ethnicstudiestext)	BUSADMIN 3340 recommended	
Gender Studies (http://catalog.uwplatt.edu/undergraduate/degree-requirements/general-education-courses/#genderstudiestext)	BUSADMIN 3340 recommended	
Business Administration: 28 credits		
Required 2-course Approved Sequence: 6 credits		
ACCTING 2010	Financial Accounting	3
ACCTING 2020	Management Accounting	3
Other Required Courses: 22 credits		
BUSADMIN 1300	Global Business (also counts as International Education)	3
BUSADMIN 2010	Business Communication	3
BUSADMIN 2100	Supply Chain Management	3
BUSADMIN 2330	Leadership and Management	3
BUSADMIN 2630	Introduction to Marketing	3
ECONOMIC 2130	Principles of Macroeconomics (also counts toward Social Science requirement)	3
ECONOMIC 2230	Principles of Microeconomics (also counts toward Social Science requirement)	3

BUSADMIN 1810	Microsoft Excel for Business	1
Electives: must reach the 62 credit minimum ³		0-4
Total Credits		62

- ¹ All courses may not be available at all campuses and/or in all formats.
- ² Foreign Language may be satisfied with 1 year High School language with a C or better average or 1-2 semesters college level language (4 credits total); waived for online degree students.
- ³ Additional electives may be required to reach the 62 credit minimum.